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Policy Regarding Provision of Financial Support to the Teachers to Attend Seminar / Conference / Workshop

Introduction:

In the meeting of CDC, Academic Planning Board and Research Advisory Committee, the discussion on providing teachers with financial support to attend Conferences, Seminars, workshops and towards membership fee was done. It was decided to allow duty leaves and monitory support to the teachers to participate in academic and research activities organized in and off campus.

The Policy:

- 1. The duty leave and the incentives to the teachers will be given to attend Conferences, Seminars, and workshops.
- 2. Only Regular faculty will be able to avail the said benefit.
- 3. Monitory benefit to each teacher will be provided only twice in an academic year to the maximum.
- 4. However, duty leaves can be availed as per the requirement.

Reimbursement will be made only on the production of valid receipt and certificates.

Coordinator

Academic Planning Board

Coordinator

Research advisory Committee

49188 4

Principal

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